



Professional Tutoring, LLC

11901 Cub Court, Fairfax Station, VA 22039
info@JuliaRossPT.com

703-830-7037
www.JuliaRossPT.com

SAT MASTER CLASS *Summer 2026*
REGISTRATION AGREEMENT
June 15 – September 9, 2026 (13 weeks)

Student Name: _____ **Gender:** _____

School and Grade: _____

Graduation Year: _____ **Birthdate:** _____

Address: _____

Home Phone: _____ **Student Cell Phone:** _____

Student Email address: _____

College Board/ACT Org. Approved Accommodations (circle): Yes / No / Pending

Specify: _____

Other Information: _____

(504, IEP, etc.)

Parent 1 Name: _____

Parent 1 Address: _____

Parent 1 Office Phone: _____ **Parent 1 Cell Phone:** _____

Parent 1 E-Mail address: _____

Parent 2 Name: _____

Parent 2 Address: _____

Parent 2 Office Phone: _____ **Parent 2 Cell Phone:** _____

Parent 2 EMail addresses: _____

Billing Name: _____

(person/people responsible for payment)

Billing Phone Number: _____

Billing Email: _____

Billing Address: _____

How Did You Hear About Us? _____
(Friend/family/newsletter/google/etc.)

Course Goals: Strong, knowledge-based preparation for the **SAT Exam.**

Official Test Dates: SAT Exam: August 22, 2026 and September 12, 2026*

Schedule: Practice Testing: Class starts with a REQUIRED diagnostic SAT exam on June 15th. Makeups for diagnostic testing are available. There will be at least two additional full practice exams (tests published by the College Board) during the course. Scheduled class times may change to accommodate testing.

Class Times (Choose):

<u>Mondays, 9:00-10:30 AM</u>		<u>Wednesdays, 7:00-8:30 PM</u>	
June 15	Diagnostic testing <u>5:00-8:30 pm</u>	June 17	_____
June 22	_____	June 24	_____
June 29	_____	July 1	_____
July 6	_____	July 8	_____
July 13	SAT Practice Test	July 15	_____
July 20	_____	July 22	_____
July 27	_____	July 29	_____
Aug. 3	SAT Practice Test	Aug. 5	_____
Aug. 10	_____	Aug. 12	_____
Aug. 17	_____	Aug. 19	_____
		Aug. 26	_____
		Sept. 2	_____
		Sept. 9	_____

***Make sure to register ASAP to get a space at your preferred high school.**

Materials: Professional Tutoring’s Preparation Workbook, Professional Tutoring’s SAT class binder, grammar workbook, Professional Tutoring’s SAT Practice binder, and a Professional Tutoring backpack.

Fees: Registration: \$450 registration and materials fee due at registration, non-refundable. Registration for the SAT Master Class commits the Student and Parents to pay for selected class times.

Tuition: \$75 per class session or \$1725 to register for all classes. Students can choose how many sessions to attend. Check choices on page 2.

Discount: \$75 discount offered if registration and total tuition is remitted by June 1.

Parent Responsibilities:

This course is based on students improving their core knowledge of critical reading, vocabulary, algebra, geometry, editing and grammar and the type of questions asked on the SAT exam. It is very important that each student study diligently – approximately one to two hours of homework and two hours of vocabulary review and practice each week. Parents may help by quizzing their children on vocabulary and using the newly acquired words at home.

The Professional Tutoring programs are designed to support students in their goals through academic tutoring, test preparation and/or coaching. Mature behavior is expected from students/families/representatives at all times. If the undersigned student’s/family’s/representative’s behavior is incompatible with the interest, harmony, comfort or welfare of the Professional Tutoring’s programs, the undersigned student may be suspended and/or dismissed from Professional Tutoring programs at the sole discretion of Professional Tutoring. In such a case, the full contracted tuition and fees will be due to Professional Tutoring as per this Agreement. No refunds will be provided.

Make-ups:

Given advance notice, Professional Tutoring is able to be somewhat flexible with our summer schedule. We do not provide refunds for selected classes that a student is unable to attend, but we will do our best to provide a make-up session, although we cannot guarantee availability due to the limited summer schedule. To ensure the best chances for a make-up session, please call or email as early as possible. If there is no answer, leave a detailed message.

Acknowledgements and Release

It is understood that Professional Tutoring, LLC, employs a number of professional staff and that different staff members may work with students on SAT Preparation, under the supervision of Julia Ross.

I authorize Professional Tutoring, LLC, to use any work completed by my student (or myself if over 18 years old) as part of the Professional Tutoring SAT Preparation Course, as well as any photos taken of my student (myself) during that course, in furtherance of the business of Professional Tutoring, LLC, including, but not limited to, brochures, marketing, and social media.

I acknowledge that I have read this Agreement and understand the nature of the services to be rendered and the applicable fees. I further acknowledge that I have been afforded the opportunity to discuss any questions about the terms of this Agreement before signing below.

I agree to the terms outlined in this Agreement.

Signature: _____ **Parent** _____ **Student**

Date: _____

Accepted by: _____ **Professional Tutoring, LLC** _____ **Date**



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SAT MASTER CLASS – PAYMENT AGREEMENT

Payment Plan:

Will you be paying in full or with our monthly payment plan?

_____ Paying in full: Registration Fee + Tuition – Discount

_____ Paying monthly: \$450 Registration Fee due at time of registration, Tuition divided into up to 3 monthly installments, June – August.

Payment Terms:

Space in class will be reserved upon submission of this Agreement and payment of the Registration Fee.

Registration for the class commits the student and family to the full course fees.

Professional Tutoring accepts payment by cash, check, bank transfer or credit card. All credit card payments will be charged a 3.6% service fee.

The total tuition payment for the student is due and owed at the time of registration, in order to reserve his or her spot in a class, but as courtesy we allow our Clients to pay the remaining tuition amounts owed (after payment of the Registration Fee) in three monthly installments. This payment is due on the first of each month. Payments received after the 7th of the month will be assessed a \$25 late fee. However, in the event that Professional Tutoring does not receive any tuition installment payment within 30 days of its due date, all of the remaining tuition installment payments shall then immediately become due and payable—and thereafter the Client will not be allowed to continue to pay tuition in installments. In addition, the Client will be responsible for all reasonable attorney and administrative fees incurred in the collections process, in addition to all payments due, and interest for late tuition payments will accrue at 1.5% per month (18% annually) from the due date of the payment. Also, all returned or dishonored checks and credit/debit card charges shall incur an administrative fee of \$35. If there are mitigating circumstances affecting the tuition payments, such as sickness or job loss, please be assured that Professional Tutoring, LLC will consider such extenuating circumstances.

Credit Card Guarantee and Payment Method: Professional Tutoring requires that a current, valid credit card be on file to guarantee payment. To avoid late payment and fees, if payment is not received by the 7th of the month, your credit card will be charged the monthly payment plus a 3.6% service fee. Professional Tutoring will only charge this card, without explicit authorization, in the case of late payment or nonpayment.

Signature:	Credit Card Type: _____
Credit Card #:	Exp. Date: ___ / ___ Security Code: _____

Would you like us to automatically charge your credit card for your monthly payment? The charge will include a 3.6% service fee. Yes _____ No _____

Would you like to use this card to pay your Registration Fee? The charge will include a 3.6% service fee. Yes _____ No _____

If you selected “No,” please indicate an alternative form of payment:

Cash _____ Check _____ Bank transfer _____

I acknowledge that I have read this Payment Agreement and understand all applicable fees and payment terms. I further acknowledge that I have been afforded the opportunity to discuss any questions about the terms of this Payment Agreement before signing below.

I agree to the terms outlined in this Agreement.

Signature: _____
Parent
Student

Date: _____

Accepted by: _____
Professional Tutoring, LLC
Date